

July 6, 2021

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders and Member – Chuck Webb. Also, present were Joe Lancello, KBOE/KMZN Radio; Troy Bemis, Maintenance Director; Darin Hite, IT; Tom Flaherty, Economic Development Director; and Jody Van Patten, Mahaska County Deputy Auditor. This meeting was live streamed by Communications Research Institute of William Penn University.

It was moved by Wanders seconded by Webb to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public Comments: None

It was moved by Wanders seconded by Webb to approve the minutes of June 21. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the bills for the month of June in total \$1,276,803.06. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to add Carrie Bowie to Treasurer's office Motor Vehicle payroll effective July 16, 2021, at 62% of Treasurer's salary. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve 779 business property tax credit applications as recommended by assessor, both currently active and new for 2020 values for property taxes collected in FY22. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to accept the auditor's 4th quarter report. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve the following resolution for operating transfers for FY 21-22. All present voted aye. Motion carried.

Resolution# 2021-19

Secondary Road Fund Transfers from General and Rural Services Fund

WHEREAS IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2021-2022 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of \$2,088,315.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 6th day of July, 2021

It was moved by Wanders seconded by Webb to approve the following resolution appropriating budgeted funds at 100% for FY 21-22. All present voted aye. Motion carried.

**Resolution #2021-20
APPROPRIATIONS RESOLUTION**

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2021 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2021/2022 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2021/2022 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2022.

APPROPRIATIONS: Non departmental-\$5,511,545; (General Basic Fund-\$342,050; Capital Improvement Fund-\$50,000; General Supplemental-\$219,820; Revolving Loan Fund- \$159,490; Rural Services Basic Fund-\$2,423,463; Capital Project – Radio System-\$1,500,000; NW Urban Renewal Area – TIF-\$51,913; Prairie Wind Urban Renewal - \$404,625; Debt Service Fund – Radio System-\$333,100; Debt Service Fund-Cedar Twp Fire Station - \$27,084); **Board of Supervisors**-\$249,312; (General Basic Fund-\$177,910; General Supplemental-\$71,402); **Auditor**-\$432,913; (General Basic Fund-\$189,023; General Supplemental-\$243,890); **Treasurer**-\$553,103; (General Basic Fund-\$393,278; General Supplemental-\$159,825); **Attorney**-\$630,402; (General Basic Fund-\$451,261; General Supplemental-\$179,141); **Sheriff**-\$1,411,355; (General Basic Fund-\$620,423; General Supplemental-\$420,319; Rural Services Basic-\$370,613; **Recorder**-\$210,686; (General Basic Fund-\$143,274; General Supplemental-\$40,912; Records Management Fund-\$26,500); **Sheriff's Forfeiture**-\$12,050; (General Supplemental Fund \$50; Sheriff Forfeiture Fund-\$12,000); **Courthouse Annex**-\$20,360; (General Basic Fund-\$18,270; General Supplemental-\$2,090); **Economic Development**-\$142,606; (General Basic-

\$107,962; General Supplemental - \$34,644); **GIS Coordinator**-\$108,798; (General Basic Fund-\$73,061; General Supplemental-\$35,737); **Engineer**-\$11,381,817; (General Supplemental-\$284,067; Secondary Road Fund-\$8,397,750; Secondary Road Bond Fund-\$2,700,000); **Vet Affairs**-\$93,868; (General Basic Fund-\$69,830; General Supplemental-\$24,038); **County Conservation**-\$1,105,816; (General Basic Fund-\$508,577; Reap-\$60,000; Lost 20% Conservation 11-08-16-\$165,458; Debt Service/ELC Project-\$165,333; Co Cons Land Acq-\$158,448; Co Cons Camping Reserve Fund-\$48,000); **Public Health Nursing**-\$249,590; (General Basic Fund-\$249,000; General Supplemental-\$590); **Roadside Vegetation Management**-\$200,064; (Rural Services Fund-\$200,064; Capital Improvement \$0); **Community Services**-\$144,871; (General Basic Fund-\$128,262; General Supplemental Fund-\$16,609); **Medical Examiner**-\$41,140; (General Basic Fund-\$41,000; General Supplemental-\$140); **Correctional Services**-\$1,211,105; (General Basic Fund-\$880,138; Courthouse Security Fund-\$1,500; General Supplemental-\$329,467); **District Court**-\$141,554; (General Supplemental-\$141,554); **Libraries**-\$126,818; (Rural Services Fund-\$126,818); **Mahaska Building**-\$5,964; (General Basic Fund-\$3,270; General Supplemental-\$2,694; Capital Improvement-\$0); **Environmental Services**-\$152,995; (Rural Services Basic-\$152,995); **Pioneer Cemeteries**-\$5,000; (Pioneer Cemetery Fund-\$5,000); **Law Enforcement Center**-\$175,380; (Maintenance/Repair Law Center Fund-\$175,380; Maintenance/County & City-\$0); **Courthouse**-\$168,985; (General Basic Fund-\$121,688; Courthouse Security Fund-\$1,350; General Supplemental-\$45,947); **Information Technology**-\$223,598; (General Basic Fund-\$202,834; General Supplemental-\$20,764; Capital Improvement - \$0); **Driver's License**-\$138,853; (General Basic Fund-\$96,519; General Supplemental-\$42,334); **Substance Abuse**-\$13,709; (General Supplemental-\$13,709); **Mental Health**- \$1,086,200; (Mental Health Services Fund-\$1,086,200) **Human Services Administration**-\$72,472; (General Basic Fund-\$72,200; General Supplemental-\$272); **Operating Transfers-Part of Non departmental**-\$2,188,315; (General Basic Fund-\$0; Capital Improvement Fund-\$0; General Supplemental Fund-\$0; Rural Services Fund-\$2,088,315; Cedar Twp Fire Station-\$0; Prairie Wind Urban Renewal-\$100,000); **Operating Transfers-Part of Conservation**-\$165,333; (Lost 20% Conservation-\$165,333)

Dated this 6th day of July, 2021.

It was moved by Wanders seconded by Webb to approve the following resolution approving capital improvement plan, assign funds and approve transfers for FY 20-21. All present voted aye. Motion carried.

Resolution Number 2021-21
A RESOLUTION APPROVING FY22 CAPITAL IMPROVEMENT PLAN
AND TO ASSIGN FUNDS AND APPROVE TRANSFERS

BE IT RESOLVED BY THE MAHASKA COUNTY BOARD OF SUPERVISORS to:

1. Approve the attached 15-year Mahaska County Improvement Plan:

2. To protect fund balances approve the following transfers to the Capital Improvement Fund for FY22:

General

Courthouse Buildings and Grounds	\$0
Courthouse HVAC	\$0
Mahaska Building roof repair	\$0
Courthouse Server (AS400)	\$0
County Phone System	\$0
Jail Control Panel	\$0
Disaster Recovery	\$0

General Supplemental

Countywide Voting System	\$0
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Rural Services

Sanitarian Replacement Vehicle	\$0
IRVM Replacement Vehicle	\$0

3. Assign the following at year end taking into consideration any expenditures made:

General

Courthouse buildings and grounds	\$48,427
Courthouse HVAC	\$111,544
Mahaska Building roof repair	\$7,741
Courthouse Server (AS400)	\$30,018
County Phone System	\$15,999
Jail Control Panel	\$20,000
Jail Bldg HVAC	\$0
Disaster Recovery	\$10,000
Conservation Tractor	\$50
Total Assigned:	\$243,779

General Supplemental

Countywide Voting System	\$98,328
Total Assigned:	\$98,328

Rural Services

Sanitarian Replacement Vehicle	\$12,261
IRVM Replacement Vehicle	\$25,000
Total Assigned:	\$37,261

PASSED, APPROVED AND ADOPTED this 6th day of June, 2021

**MAHASKA COUNTY CAPITAL IMPROVEMENT PLAN:
FY 20-FY35**

Courthouse Buildings and Grounds

Previous Appropriation:	\$48,427
Funding Years:	N/A (Previously Funded)
Cost:	\$25,000 per year

Completion: As Needed
Description: Courthouse Buildings and Grounds Repairs and Improvements – Collect until \$225,000
Fund Source: General Basic
Account No.: TBD

Courthouse HVAC

Previous Appropriation: \$111,544
Funding Years: FY20-FY27
Cost: \$111,544 1st year – then \$100,000/yr
Completion: TBD
Description: Courthouse HVAC – Collect until \$700,000
Fund Source: General Basic
Account No.: TBD

Mahaska County Building Roof Repair (DHS)

Previously Appropriation: \$7,741
Funding Years: FY17-FY26
Cost: \$5,000 per year
Completion: TBD
Description: Repair to Mahaska Building Roof
Fund Source: General Basic
Account No.: 01011 09100 614 43

Jail Control Panel/Jail HVAC

Previous Appropriation: \$20,000
Funding Years: FY20-FY25
Cost: \$20,000 per year
Completion: TBD
Description: Replacement – Target FY25 Replacement
Fund Source: General Basic
Account No.: TBD

Disaster Recovery

Previous Appropriation: \$10,000
Funding Years: FY20-FY24
Cost: \$10,000 per year
Completion: TBD
Description: Equip. and Software for computer disaster recovery
Fund Source: General Basic
Account No.: TBD

Courthouse Server

Previous Appropriation: \$30,018
Funding Years: FY17-FY23
Cost: \$6,000 per year
Completion: As Needed
Description: Replacement Cost for Courthouse Server –Target FY'23 replacement for \$33,000
Fund Source: General Basic
Account No.: 01011 09110 636 52 481

County Phone System

Previous Appropriation: \$15,999
Funding Years: FY18-FY32
Cost: \$5,333 per year
Completion: As Needed
Description: Replacement Cost for County wide phone system –
Target FY'32 replacement for \$80,000
Fund Source: General Basic
Account No.: 01011 09100 614 00 322

Countywide Voting System

Previous Appropriation: \$98,328
Funding Years: FY18-FY20
Cost: \$33,000 per year
Completion: As Needed
Description: Replacement Cost for Countywide voting system –
Target FY'21 replacement for \$100,000
Fund Source: General Supplemental
Account No.: 02011 08000 636 02 115

Conservation Tractor

Previous Appropriation: \$50
Funding Years: FY16-FY17
Cost: \$25,000 one year
Completion: Purchase in FY17 at \$50,000
Description: Funding for tractor
Fund Source: General Basic
Account No.: 01011 06110 636 22

Sanitarian Vehicle

Previous Appropriation: \$12,261
Funding Years: FY16-FY23
Cost: \$3,500 per year
Completion: As Needed
Description: Replacement for vehicle in FY23 for \$28,000
Fund Source: Rural Basic
Account No.: 11011 03020 636 44

IRVM Vehicle

Previous Appropriation: \$25,000
Funding Years: FY17-FY26
Cost: \$5,000 per year
Completion: As Needed
Description: Replacement for vehicle in FY26 for \$50,000
Fund Source: Rural Basic
Account No.: 11011 06010 636 24

It was moved by Webb seconded by Wanders to approve the following resolution.
All present voted aye. Motion carried.

Resolution # 2021-22

Whereas, Mahaska County Board of Supervisors approved Resolution #2020-17 A Resolution Approving FY21 Capital Improvement Plan and to Assign Funds and Approve Transfers on July 6, 2020.

Whereas, funding in the county General Fund was not adequate to support the transfers noted within Resolution #2020-17 during the fiscal year.

Therefore, the Mahaska County Board of Supervisors amends Resolution #2020-17 to remove transfers from the General Fund in total \$181,333 and will assign the following in the fiscal year end reporting for FY20/21:

GENERAL FUND:

Courthouse Buildings and Grounds	\$48,427
Courthouse HVAC	\$111,544
Mahaska Building roof repair	\$7,741
Courthouse Server (AS400)	\$30,018
County Phone System	\$15,999
Jail Control Panel/HVAC	\$20,000
Disaster Recover	\$10,000
Conservation Tractor	\$50
Total	\$240,779

All other transfers and assigned amounts will remain the same as noted in Resolution #2020-17.

Passed this 6th day of July 2021.

It was moved by Webb seconded by Wanders to approve the following salaries for fiscal year 2021-2022 as set and approved in the adoption of the county budget for 2021-2022 on March 15, 2021. All present voted aye. Motion carried. (At the December 2, 2020 board meeting the board considered compensation board's recommendation for elected official salaries in FY22. The recommendation was 3.00% across the board. Health plan and secondary road contracts noted. It was moved by Webb seconded by Groenendyk to approve a 3.00% increase for all Mahaska County elected officials for fiscal year 21-22. Aye-Groenendyk, Webb. Nay – Wanders. Motion carried. Board is appreciative of the compensation board bringing a reasonable expectation for consideration.)

Elected Officials: Attorney-\$103,620; Auditor-\$64,040; Recorder-\$62,070; Sheriff-\$84,090; Supervisors-\$36,180; Treasurer-\$62,820; Attorney's Office –Assistant County Attorney- Cami Eslick -\$63,345; Trevor Rubenzer -\$57,011; Terri Menninga-\$32.03/hr-part time; Administrative Assistant- Jeannette Newendorp-\$56,513; Administrative

Assistant-Lorraine Sinnott-\$45,494; Auditor's deputies- Jody Van Patten-85%; Tracey Versteegh-64% of the auditor's salary; Elections Administration-Teresa Paige-85% of the auditor's salary; Precinct Election Officials-\$10.00 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Cindy Briggs - \$12.00/hr; Sheriff's Office-Civil Clerk- Renee Steinke-\$54,372; Civil Clerks- Chelsey Johnson-\$34,840; Brandi Brown-\$37,931; Reserve Officer-Dennis Dursky-\$12.00 per hour; Reserve Officer Transporters-\$10.00 per hour; Sheriff's Deputies-Scott Miller-\$71,477; Matt McCain-\$65,630; Jesse Sanders-\$65,630; James Arment-\$57,186; Ben Johnston-\$65,630; David Wilke-\$65,630; Brandon Husmann - \$50,847; Joey Goemaat - \$52,971; Gary McClun - \$57,186; Adult Corrections-Jail Administrator-Larry Septer-\$61,560; Jailers-Sr. Jailer-Talisa Voss-\$49,578; Sr. Jailer-Robert Draughn Jr.-\$49,093; Sr. Jailer-Tara Stek-Walters-\$46,453; Tricia McElderry-\$43,717; Christy Brown-\$42,551; Austin Glandon-\$36,000; Kyle Heginger-\$36,000; Jennifer Stoneberg-\$36,000; Crystal Malloy-\$36,000; Ashley Van Polen - \$34,500; Taylor Smith - \$34,500; Andrew O'Day - \$35,000; Rebecca Tellis - \$13.00 per hour; Treasurer's deputies-Treasurer Management Dept.- Shauna Hol-80% of the treasurer's salary; Emily Scholtus-69% of the Treasurer's salary; Motor Vehicle License Dept.- Theresa Haworth-85%; Tracey Gilliland-77%; Kristyne Ford-62% of the treasurer's salary; Driver's License Dept.- Suzy Richards-74%; Jonathon Angove -68% of the treasurer's salary; Information Technology- Darin Hite-\$60,853; GIS Coordinator-Brian Knudtson-\$55,111; Economic Development-Director-Tom Flaherty-\$103,000; Veterans Affairs-Director-Curt Grandia- \$43,641; Commission Board members- Joe Durian-\$585; Ted Smith-\$585; Julie Wells-\$585; Kurt Kollasch-\$585.00; Darrin Alderson-\$585; Conservation Department-Conservation Director-David Sedivec-\$69,991; Administrative Assistant- Dorothy Wedgewood-\$42,396; Naturalist-Laura DeCook-\$49,821; Park Technician-Jason Ryan-\$45,862; Park Ranger-Tommy VanRenterghem-\$49,922; Building Maintenance Department-Maintenance Director-Troy Bemis-\$23.54 per hour(40% law center and 60% courthouse); Law Center Custodian-Jack Griffis-part-time- \$15.00 per hour; Courthouse Custodian- June Almond-\$15.00 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$55,458; General Relief Director-Kim Newendorp-\$39,173; CDS- Director-Heather Gross-\$61,807; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$53,925; Roadside Assistant-Barb VanPatten-\$16.50 per hour part-time; Engineer Office-County Engineer-Andrew McGuire-\$77,261.60; Asst. Engineer - Zach Mousel - \$30.25/hr; Assistant to the Engineer-Michael Rodwell-\$31.05 per hour; Office Manager-Emily Hefner - \$21.58; Secondary Road Department-Road Maintenance Supervisor-Ed Goemaat-\$29.48 per hour; Trevor Parton - Working Foreman - \$26.03; Excavator Operators-Zach Neff-\$24.25 per hour; Cody Padgett-\$24.25 per hour; Shawn Ridenour-\$23.47; Maintenance Equipment Operators-Chad Bru-\$24.02 per hour; Andy Padgett-\$24.02 per hour; Roger Prins - \$24.02; Truck Driver - Bill Swink, Jr.-\$23.70 per hour; Truck Driver/Operator - Timothy Thornbrugh-\$24.02 per hour; Truck Driver/Laborer-Travis Johnston-\$23.70; Pat Scanlon-\$23.70; Mechanic Level I-Gary Rust-\$25.23 per hour; Mechanic Level II-Don VanDonselaar-\$25.82 per hour; Blade Operators-Rick Cady-\$24.25 per hour; Scott Gilliland-\$24.25 per hour; Jacob Bell-\$24.25 per hour; Doug Rodwell-\$24.25 per hour; Mike Taylor-\$24.25 per hour; Bryan Weber-\$24.25 per hour; Shawn Schippers-\$24.25 per hour; Brad VanderLinden-\$24.25 per hour; Aaron Patterson-\$24.25 per hour; Andrew

Rust-\$24.25 per hour; Engineering Technician IV-Reid Stevens-\$26.31 per hour; Sign Manager-Scott VanGilst-\$24.25 per hour; Seasonal Temp-Larry VanMersbergen-\$16.00 per hour; Janitorial-D'Arcy Ver Beek - \$16.00 per hour.

It was moved by Webb seconded by Wanders to approve contract with Grant Senior Center as presented. Webb and Wanders voted aye. Groenendyk abstained. Motion carried.

It was moved by Wanders seconded by Webb to approve and authorize signature on interim services agreement with Nyhart for GASB 75 actuarial update. All present voted aye. Motion carried.

It was moved by Webb seconded by Groenendyk to join the Rail Rise Study. The cost of the study would be split equally between Mahaska County, City of Oskaloosa, Development Group, and possibly a 4th party. Mahaska County's share would not exceed more than \$7500.00. Where the funding is to come from would be discussed at the next board meeting. Webb and Groenendyk voted aye, and Wanders abstained.

It was moved by Webb seconded by Wanders to approve a Broadband Study. The funding would come from the American Rescue Plan with an estimated cost of \$10,000.00. MCG would apply for the grant with Mahaska County reimbursing the cost. All present voted aye. Motion carried.

Public comments: None

It was moved by Wanders seconded by Webb to adjourn. All present voted aye. Motion carried.

Attest: _____
Jody Van Patten
Mahaska County Deputy Auditor

Mark Groenendyk – Chairman
Mahaska County Board of Supervisors